

# Application for Employment

(IF YOU HAVE DIFFICULTY READING OR UNDERSTANDING THIS FORM, PLEASE ASK A MANAGER FOR ASSISTANCE)

<b>Please Print with Pen</b>		<b>Nation's Is an Equal Opportunity Employer</b>		
LAST NAME	FIRST NAME	MIDDLE INITIAL	SOCIAL SECURITY NUMBER	
PRESENT ADDRESS		CITY	ZIP	PHONE NUMBER  (    )
PERMANENT ADDRESS (if different from present address)		CITY	STATE	ZIP
				WORK LOCATION DESIRED:

**DESIRED EMPLOYMENT AND AVAILABILITY (Check All Applicable Boxes)**

POSITION YOU ARE APPLYING FOR: \_\_\_\_\_ ARE YOU WILLING TO WORK:  FULL TIME?  PART TIME?

WHAT DAYS & HOURS CAN YOU WORK? \_\_\_\_\_

WOULD YOU FILL IN ANY SHIFTS AS NEEDED?  YES  NO ARE YOU WILLING TO WORK OVERTIME (IF OVER 18)?  YES  NO

WOULD YOU WORK ANY DAYS OR ANY SHIFTS? (weekends or holidays included)  Yes  No IF NO, PLEASE SPECIFY \_\_\_\_\_

\_\_\_\_\_ PREFERRED NO. OF HOURS PER WEEK? \_\_\_\_\_ MINIMUM PAY RATE DESIRED \$ \_\_\_\_\_ PER HR.

WHEN COULD YOU START? \_\_\_\_\_ WOULD YOU HAVE RELIABLE MEANS OF GETTING TO AND FROM WORK?  YES  NO

HOW DID YOU LEARN ABOUT THIS JOB? \_\_\_\_\_ SHIFT DESIRED:  A.M./LUNCH  AFTERNOON  EVE.  LATE NIGHT

WHY ARE YOU APPLYING FOR WORK AT NATION'S? \_\_\_\_\_

**PERSONAL INFORMATION**

ARE YOU 18 OR OLDER?  YES  NO IF NOT, CAN YOU PROVIDE A VALID WORK PERMIT OR H.S. DIPLOMA?  YES  NO

DO YOU SMOKE?  YES  NO HAVE YOU EVER BEEN CONVICTED OF A FELONY OR FELONIES?  YES  NO

IF YES, STATE NATURE OF CRIME(S), WHEN & WHERE CONVICTED, & DISPOSITION OF CASE(S): \_\_\_\_\_

(Note: Conviction will not necessarily disqualify applicant. The nature, date, surrounding circumstances, and relevance of the offense to the position(s) applied for may, however, be considered.)

IF HIRED, CAN YOU VERIFY THAT YOU HAVE THE LEGAL RIGHT TO WORK IN THE U.S.?  YES  NO

**MISCELLANEOUS INFORMATION**

HAVE YOU WORKED FOR NATION'S BEFORE?  YES  NO IF SO, WHERE \_\_\_\_\_ WHEN \_\_\_\_\_

DO YOU HAVE FRIENDS OR RELATIVES WORKING AT NATION'S?  YES  NO IF YES, LIST NAME(S), RELATIONSHIP(S), & NATION'S LOCATION(S): \_\_\_\_\_

HAVE YOU EVER SERVED IN THE U.S. ARMED FORCES?  YES  NO IF NO LONGER SERVING, WAS YOUR SEPARATION FROM SERVICE FOR ANY REASON OTHER THAN HONORABLE DISCHARGE?  YES  NO DID YOU OBTAIN ANY SPECIAL SKILLS DURING YOUR MILITARY SERVICE?  YES  NO IF YES, PLEASE SPECIFY: \_\_\_\_\_

**EDUCATION AND TRAINING**

WHAT IS THE HIGHEST GRADE YOU COMPLETED? \_\_\_\_\_ DO YOU HAVE OTHER TRAINING OR SKILLS WHICH MIGHT MAKE YOU ESPECIALLY SUITED FOR WORK AT NATION'S? IF SO, PLEASE SPECIFY: \_\_\_\_\_

**EDUCATION AND TRAINING (continued)**

School	Name and Address	No. of years completed	Did you graduate?	Degree or Diploma
HIGH SCHOOL			[ ] YES [ ] NO	
COLLEGE/ UNIVERSITY			[ ] YES [ ] NO	
OTHER EDUC./ TRAINING			[ ] YES [ ] NO	

**EMPLOYMENT HISTORY - List present or most recent position first**

FROM	EMPLOYER'S NAME, ADDRESS, AND PHONE NUMBER	BEG. PAY	BEG. POSITION	TYPE OF BUSINESS
Mo. Yr.				
TO		LAST PAY	LAST POSITION	YOUR SUPERVISOR
Mo. Yr.				

DESCRIBE THE WORK YOU DID

REASON FOR LEAVING WHAT KIND OF RECOMMENDATION WOULD YOUR SUPERVISOR GIVE YOU?

FROM	EMPLOYER'S NAME, ADDRESS, AND PHONE NUMBER	BEG. PAY	BEG. POSITION	TYPE OF BUSINESS
Mo. Yr.				
TO		LAST PAY	LAST POSITION	YOUR SUPERVISOR
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TO		LAST PAY	LAST POSITION	YOUR SUPERVISOR
Mo. Yr.				

DESCRIBE THE WORK YOU DID REASON FOR LEAVING

**REFERENCES (List persons who are willing to provide professional and/or character reference information about you)**

NAME	ADDRESS	PHONE NUMBER	RELATIONSHIP	YEARS KNOWN
NAME	ADDRESS	PHONE NUMBER	RELATIONSHIP	YEARS KNOWN

**CERTIFICATION AND ACKNOWLEDGMENT**

I certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or any material misstatement on this application is grounds for rejection (or immediate discharge if I am employed) regardless of the time elapsed before discovery.

I authorize that Nation's, if it so chooses, may thoroughly investigate my references, work record, education, and other matters related to my suitability for employment, and, further, authorize my former employers to disclose to the company any and all letters, reports, and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release Nation's, my former employers, and all other persons, corporations, partnerships, and associations from any and all claims, demands, or liabilities arising out of or in any way related to any such investigation or disclosure. If I am hired, and at a later date, Nation's finds that any pre-employment information I have provided is incorrect, I realize that this alone may result in my discharge.

I understand that nothing contained in this application or conveyed during any interview which may be granted is intended to create an employment contract between me and the company. I understand that the employment relationship at Nation's is "at-will." This means that I understand and agree that if I am hired, my employment is for no definite or determinable time period and may be terminated at any time, with or without cause or prior notice, at the option of myself or the company. This employment-at-will relationship will remain in effect throughout my employment with Nation's, and only the President of Nation's Foodservice, Inc. has the authority to alter this arrangement or to make any agreement contrary to this policy. Any such alteration or agreement must be in writing, or it is void.

APPLICANT'S SIGNATURE (Signature and Date must be complete or application is invalid) DATE

Interview Date (OFFICE USE ONLY) Interviewer Hire? If yes, start date? Location